



**Walker Close and Brooklyn Hall**  
Association Inc.

# ANNUAL REPORT 2021-22

**30th November 2022**

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Walker Close Community Centre

180 Millers Road, Altona North 3025

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Brooklyn Community Hall

Cypress Avenue, Brooklyn 3012

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## ACKNOWLEDGEMENT

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### **Hobsons Bay City Council**

We proudly thank Hobsons Bay City Council for the recurrent funding support provided to the association to help cover the operation costs for Walker Close Community Centre and Brooklyn Hall.

### **Victorian Department of Health and Human Services**

We thank the Victorian government Department of Health and Human Services (DHHS) for the recurrent funding support provided to the association to help cover management and coordination costs.

### **ExxonMobil Altona Refinery**

We would like to extend our appreciation for the substantial contribution made towards the purchase of computers, data projectors, website design software, data projector screen and in-kind office furniture which benefits the association and the community at large.

### **Officeworks**

We are appreciative to the Altona North Store for supporting the Altona North and Brooklyn Community in partnership with Walker Close and Brooklyn Hall Association Inc.

### **Hobsons Bay Community Fund**

We would like to thank the Hobsons Bay Community Fund for supporting the "Revive" exercise program for people over 50 with a disability. This program benefits elderly people through healthy exercise, creating connections with likeminded people and establish friendships and a sense belonging in the community.

### **Active Neighborhoods for Older Australians**

We extend our thanks for the vital funding support to our elderly people health and wellbeing structured physical activity project we run in a safe and welcoming environment

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## OUR VISION

*"Being responsive to community needs and creating a community that sustains itself"*

## OUR MISSION

Provide opportunities, build capacity and advocate for our community

- Walker Close is one of the nine neighbourhood house/community centres in Hobsons Bay.
  - Opened in 2004 (Incorporated in Nov 2006)
  - Funded by Hobsons Bay Council, DHHS, and hiring of facilities
  - Grants from local businesses
  - Services Brooklyn and Altona North Community
- Includes two facilities:
  1. Brooklyn Community Hall (Cypress Avenue); and
  2. Walker Close Community Centre
- The home of 55 + culturally and linguistically diverse community group



## We are located

Committee of Governance	
Chairperson	Rebecca Nikau
Vice Chairperson	Clovis A. Mwamba
Secretary	Geoff Peacock
Treasurer	Tamaru Taku
Member	Leticia Mauricio



## STATEMENT OF PURPOSES

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- a) To provide a welcoming environment which is affordable and accessible to everyone, from all ages and backgrounds. Recognising that our community comes from all parts of the world, can come together to find relaxation, learning opportunities, companionship, and involvement in the local community in a financially sustainable manner.
- b) To encourage, support and assist community development initiatives that arise from, and/ with the community.
- c) To encourage practical support, direction and skill development for disadvantaged individuals and families in our community, which promote independence, access to community, social and other group activities.
- f) To develop community awareness and involvement in environmental matters and to lead by example in promoting environmentally sustainable practices and procedures within and around the Centre.
- g) To form links with other community organisations in order to share information and resources via networks and/or membership of relevant bodies and committees.
- h) To encourage the community to take part in the planning and management of the Walker Close and Brooklyn Hall Community Centre.
- i) To encourage and model acceptable behaviour which will have a positive impact on the social fabric of our community.
- j) To delivery programs, activities, events and the hiring of facilities in an equitable manner
- k) To maintain and protect the building and its surroundings, as to ensure its availability to future generations of our community
- l) To engage in a charitable and benevolent manner across all areas of service delivery



### Our strategic objective

*To ensure that the Centre provides vibrant, accessible, and diverse services and programs to assist in building and celebrating the diversity of our community.*

### Our local community

We are in the area where there are complex social issues that need to be addressed such as relief services, health and wellbeing support, personal counselling, referral services, concerns about safety and social isolation.

The local community is complex, with a high number of people aged 55+ and from culturally and linguistically diverse backgrounds, experiencing disadvantage and seeking support services.

**"Our diversity is our beauty".**

### Key priorities

- Understanding well the community we work with and for
- Look at how we can further respond to community needs
- Continue to develop strong partnership with local service providers
- Review, ongoing development, and diversification of service delivery
- Build strong governance and sustainable reporting mechanism
- Evaluate the level of community satisfaction with the services offered using feedback surveys

### What have we achieved

- Increased community participation
- Provide programs and activities relevant to the community
- Increased volunteer participation
- Built and maintained good governance
- Worked well in partnership with diverse community
- Developed projected strategic plan
- Worked well with funding bodies
- Promoted participation in the neighbourhood
- Provide auspice support to groups and individuals



## CHAIRPERSON'S REPORT



It gives me great pleasure to present the Chairperson's report on behalf of The Walker Community Centre for the year 2021/22.

Once again, I express my sincere appreciation to my fellow Board members for their time, energy and dedication during the past year and for the insights and expertise they each bring to overseeing The Centre activities.

The Centre is very lucky to have a dedicated hard-working Board who strives to ensure the sound financial management and good governance and, one that works comprehensively and diligently to ensure our future, plans are of the highest quality.

The Walker Close is also fortunate indeed to have such a skilled and committed staff and volunteer led by Ayelign Tessema and undertaking the management, assessment and conduct of our varied programs. As I say this each and every year with sincerity, you and your team are the very backbone of The Walker Close Community Centre please be proud of your achievements, you are a reflection of the excellence we inspire within our community. We thank each of you for your dedication and commitment. The Centre is truly privileged to have your individual talents.

There has also been a lot of work and meetings to develop our new Policy and Procedure Framework in time for our Services Excellence Accreditation in 2023 and I sincerely thank all those involved. We have written new policies and have started reviewing all procedures.

The Walker Close is a "for purpose" organisation working for Hobsons Bay Community to bring about positive social change through community development, health and wellbeing, social inclusion, education, and life skills activities. We are committed to providing quality services to our clients and a supportive and rewarding work environment for our community.

I would like to take this opportunity to thank the Hobsons Bay City Council and Department of Families Fairness and Housing for their ongoing Neighbourhood Coordination Program and operating funding support that assists us with the provision of sustainable community services.

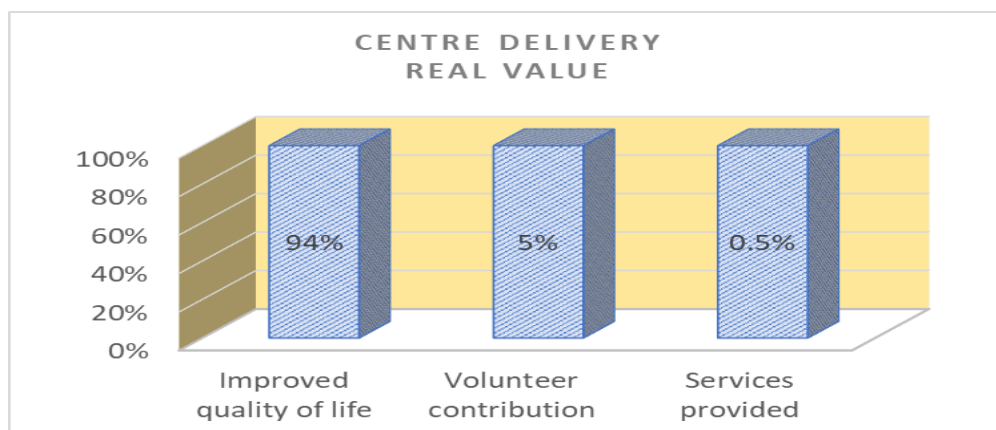
Their support is vital, and we value the collaborative relationship that enables us to deliver critical community-based programs.

In closing, I extend my thanks to our many stakeholders and all, of our many volunteers. Together we all provide an important back drop for the ongoing success of The Walker Close in responding to the needs of our community.

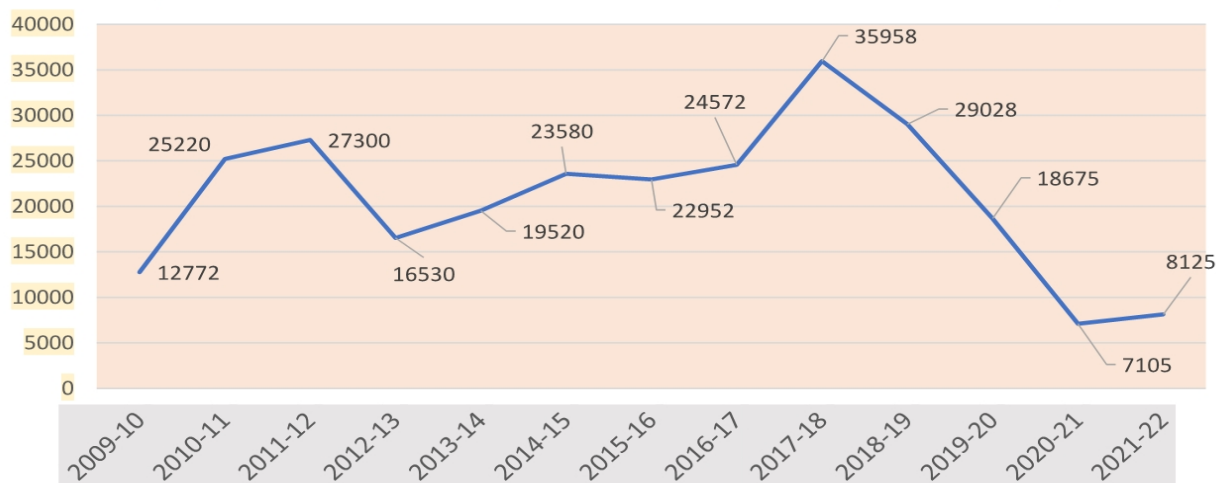
**Rebecca Nikau**  
**Chairperson**

## SERVICES AND PROGRAMS

The Centre services and programs are dynamic; there is always a change depending on the needs of the community. When some of the existing community groups move out, newly emerging community groups join the community. And thus, new programs are developed and put in place to meet the prevailing community needs in line with the Council's Social Planning Process.



Centre attendance on structured un structured progrmas /activiites



## TREASURER'S REPORT



I have tabled the Financial Statements of Walker Close and Brooklyn Hall Asso. Inc. for the financial year 2021-22.

The Centre income comprises three sources: operational grant from Hobsons Bay City Council, Neighbourhood House Coordination grant from Department of Families, Fairness and Housing and from internal self-generated income as shown below.

Total income for the year \$26,247 compared to last year has shown an increase of 38% even though continue working with COVID-19 disruption we managed to survive well.

The balance sheet shows total net asset \$306,924 with a contingent reserve cash balance \$101,715 to cover unforeseen of costs, and employee entitlements.

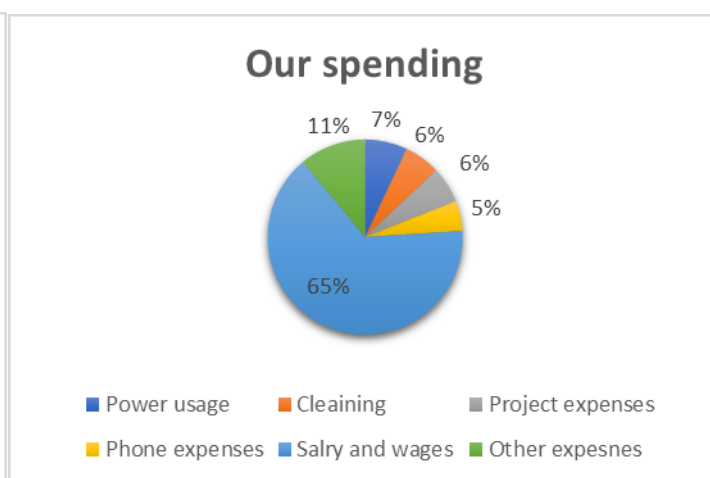
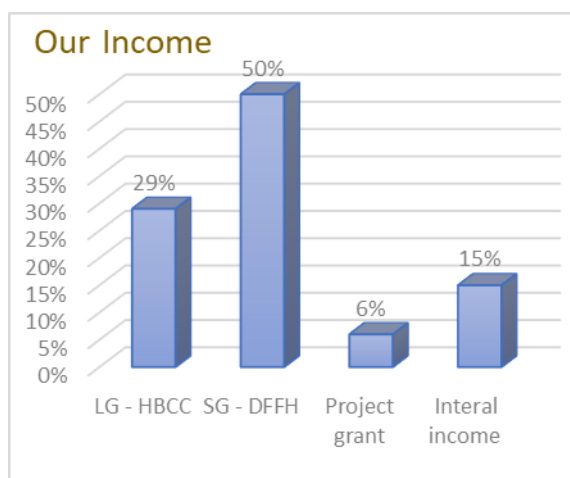
The major expenditure mainly includes power usage, salary and wages, promotion, janitorial services, telephone make up approximately 75% of the total expenditure. The full set of accounts are displayed under Appendix A (financial statements contained within the audit report) of this annual report.

I remain confident Walker Close will keep its financial viability in a stronger position.

With this opportunity, I would like to thank Ayelign Tessema, centre manager. His professional advice has been great value, without his work the centre finance wouldn't have been strong and to me my job as a treasurer would have been very difficult.

I would also like to thank all members of the Committee of Management for their valuable input, and I have a strong belief that Walker Close will keep continue to deliver its valuable programs and services to the community in the years ahead.

Tumaru Tauri  
Treasurer



## BROOKLYN COMMUNITY HALL DEVELOPMENT

The council's commitment to the improvement of the Brooklyn Reserve, open space, playground, and foot paths has enhanced the quality of community services delivery at Brooklyn community hall. Lots of interests have been raised. While also appreciating council's effort for improving the hall with additional rooms to flexibly run programs and activities.

The new outside facilities have created great opportunity for the community to come together with a sense of belonging inclusiveness.

The groups who have been using the hall are eagerly waiting for the completion of this development which was supposed to be completed by the middle of 2021, but due to additional ideas and changes, it is still in progress within this reporting period. This has created frustration between various community group especially who have been utilising the venue for an extensive number of years.



### What is important to be done?

As a community advocate working closely with the community, having lots of experience about the community in the area and in knowing how the hall been used in the past, there is a significant need for additional car park sites which has been identified. We have been advocating this to happen and have put forward our concerns at various steering committee meetings.

It is absolutely, great developing the facility with additional rooms that can accommodate and to flexibly run various programs and activities simultaneously. One crucially needed is additional car park. From our experience let alone with additional rooms added and more users coming. The existing car park was not enough for the previous users that all impacted to the residents living around the hall. Their driveways were blocked by the outside users of the hall, and it is not hard to imagine what will happen when more users are coming through.

We presume the facility not to be like a resort or a quite silent retirement village but rather to be a vibrant actively used community facility. So, to enhance its suitability in both ways, additional car parking is crucial which will also be a great relief for the surrounding residents.

Hence, we strongly recommend that the Council addresses this need upon completion of the redevelopment plan. Input from residents and users in the vicinity of this hall should be obtained through consultation to ensure as many stakeholders as possible, are given the opportunity to express any additional needs which may arise throughout the time of the redevelopment.

## Manager's report



It has been another interesting year. Fortunately, we have been relatively unscathed this year with only a short lockdown required. The centre stayed open during this period, ensuring that those in our community who need support were able to make ends meet.

We are proud to have implemented our various projects that included a two-phase stay connected project under the Make It Happen grant funding from Hobsons Bay City Council which have benefited our community enormously with getting connected, socialising, and maintaining their health and well-being in response to the impact of COVID-19 which created lots of issues between the community.

These projects have advanced the lifelong learning through art and craft (Craft & Cuppa classes) and a fitness exercises selectively for women (Femm Fitness classes) which involved a diverse community group and created lots of fun and joy whilst sharing their experience and skills.

Through these activities, we were able to:

- Increase knowledge and understanding of the cultural diversity of our community values
- Create stronger community bonds within the subgroups of our wider community by expanding individual and group connections
- Increase awareness of the activities and services available to the community
- Re-engage cultural/ethnically diverse groups to participate in the life of the community

We are lucky to have many people with ideas and energy for things to happen. All they need was some support from us to make it happen.

Thank you to our team of staff and volunteers for your dedication. A special thanks to Rebecca Bogale, Adiam Beyin and Grace Corcoran for effectively implementing our stay connected community projects from the program design, survey, and final implementations of fitness for women, and art and craft projects with excellent achievements as expounded over the pages. It is a privilege to work alongside such a fantastic team who generously gave their time and passionately contributed to our community.

I would also, would like to thank our Committee of Management for their commitment to the Centre and the support they provide to me in my role for working closely being available and sparing their extra time whenever needed.

I warmly acknowledge our partners' collaboration with us which helped us to provide meaningful and needed programs/activities throughout the year. A special thank you to Sandy Joffe Network West for her unreserved support connecting us with other service providers.

A big thank you to the Hobsons Bay City Council staff community development and facilities department staff and other council staff members for the excellent working relationship. It is a privilege to work with such a wonderful, talented team.

As we move into the coming year, the challenges of the past have made us more conscious of how we can serve the community through service provision which builds a sense of safety, trust, and confidence.

I look forward with a sense of optimism, to continue delivering responsive services that will empower individuals to contribute to their community with the wonderful people who share common aspirations.

**Thank you**  
**Ayelign Tessema**

## ENGAGING COMMUNITY

The services we offer vary according to the specific needs of the many subgroups which make up our local community. Hence, we recognise the importance of creating opportunities for all groups to come together and share their experiences and cultures. We believe this encourages different groups to become familiar with the diversity of their Neighbourhood so that networks can be broadened, and new connections can be made. Through these opportunities, we also seek to acknowledge the support and positive contributions people have made towards the community and local organisations, which has been and continues to be vital to the longevity of the Centre.

### Diversity Week Celebration

As part of our shared community engagement programs with the Council, the impact of COVID-19 had left our community feeling lonely and isolated. To bring the community back together again, we organised a community get-together event in March during



diversity week on the Harmony Day. We welcomed a large community group coming together to have fun and get connected. The event was celebrated with a traditional coffee ceremony accompanied by a story of Coffee, the Egg, and the Carrot.

The event found to be very entertaining and engaging as well as educational which created great enthusiasm with a sense of belonging and inclusion within the diverse community group.



## OUR COMMUNITY DEVELOPMENT PROJECTS

### Stay connected project

This project was designed to enhance social networks and community cohesion through social programs and activities which is essential for community health and well-being to improve knowledge and awareness of mental health issues and to re-frame perceptions of well-being and resilience. We developed two projects with funding from Hobsons Bay City Council under the Make it Happen – Hobsons Bay Recovery and Reconnection Grant. With this funding support we run two successful projects which have added great value to the community.

The **Fem Fitness Classes** created an opportunity for women in the local community and surrounding areas to access a safe and comfortable environment to exercise with others. **The Craft and Cuppa Classes** created an environment where like-minded people could express their love for crafts together and share their skills with the local community.

The feedback from participants of both projects demonstrated that the overall projects met their objectives to provide a safe, friendly environment for those who had disengaged in the community and were looking to establish new connections within the local area through social inclusion, social networks and participation in health-based activities.

### Fem Fitness Classes



#### Aims of activity:

- Promote health, wellbeing, reconnection, and the strengthening of the local community
- Facilitate social inclusion and participation from diverse communities.
- Assist the community to recover from the isolation of COVID-19 restrictions
- Provide opportunities for physical activity which have been limited during COVID-19 restrictions

#### Objectives of activity:

- To provide a safe, friendly environment for those disengaged in the community to establish new connections within the local area through social inclusion
- To support participation in health-based activities for those impacted by COVID-19
- To enhance social networks and community cohesion within the local community



### Were the objectives met or not and why?

Overall, the objectives were met as participants reported their satisfaction with the classes. The classes created an opportunity for women in the local community and surrounding areas to access a safe and comfortable environment to exercise with others

### Feedback, thoughts, impressions from attendees on the day:

Participants reported that over all they enjoyed the class and were wanting to know if the program would get extended to run more sessions in the future. One participant found the class to be slightly intense for beginner level. Some local participants did not know about Walker Close Community Centre and the activities run at the centre

Participants were initially shy at the beginning of the class but once it began and everyone started participating, the group became more comfortable with each other. Those who attended multiple sessions also became familiar with the class instructor. However, participants began to reduce in the later classes due to colder and rainier weather.

### Craft and Cuppa Classes



#### Aims of Activity:

- Promote health, well-being, and reconnection.
- Facilitate social inclusion and participation from diverse communities.
- Contribute to the strengthening of local communities.
- Assist the community to recover from the COVID-19 environment



#### Objectives of activity:

- To enhance social networks and community cohesion through a craft group.
- To provide a haven for communication for those disengaged within the community.
- Facilitate social inclusion/participation, essential for community health and wellbeing.
- To support participation and health in those impacted by COVID-19.



### Were the objectives met or not and why...

The program met the main objectives of the craft and cuppa sessions, which was to strengthen social networks severed due to COVID-19 and rebuild community engagement. Through our feedback surveys, attendants reported that what attracted them to the activity and had them coming back each week was the social aspect; it allowed them to meet like-minded people and created an environment where they could express

their love for crafts and share their skills. One participant said she usually works on her craft alone in her house, but Craft and Cuppa sessions motivated her to leave her home and interact with the community while learning something new.

### Our survey

Where did you hear about this program?  
10 responses



### Feedback, thoughts, impressions from attendees on the day:

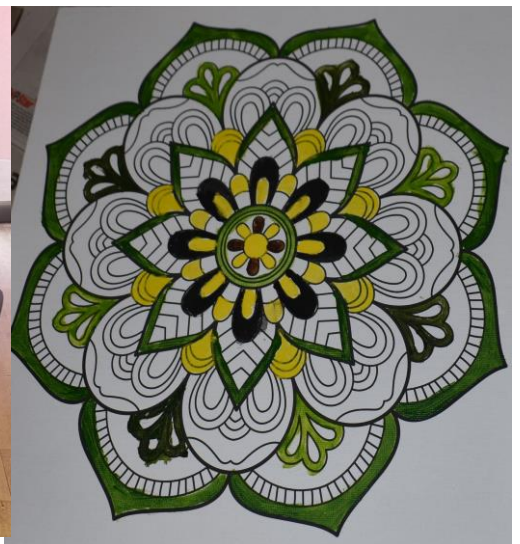
We had fantastic feedback from participants. In addition to working on their crafts each week, they could also participate in group activities organised by the project officer, sometimes with the help of participants of Craft and Cuppa who wanted to share their skills with the group. Some participants expressed that they loved having a space that motivated them to socialise and work on improving their craft and wished the program ran for a more extended period and longer session times.



### Comments / thoughts on promotion of event / activity:

We mainly relied on the promotion via social media, flyers displayed at Walker Close Community Centre, sending out email invites, and word of mouth. However, attendance really grew when we contacted social groups in the area like Sloan House which included Craft and Cuppa sessions in their programs for senior citizens.

The overall outcomes were fantastic and encouraging.



## Partnerships and Networks

Collaboration and partnership remain a priority and relationships with formal and informal partners continue to be productive. Such strong connections enable continuous conversations around community needs, opportunity for creative responses and enhanced organisational profile. Our community service is linked with various community groups. Several of these groups are displayed below.

Though each one of us are different, and no matter how strong individually we are, we believe it is much better when community services are delivered jointly. This inclusive approach creates more opportunities for individuals and groups to enrich their lives through connections they might not otherwise make. The following is a key event which highlighted our local community's cultural diversity this year.

### Congolese Fashion Show



The main goal of this Multicultural Fashion Parade is to support and advise culturally diverse and linguistically challenged women, especially when feeling domestic violence. Such an event will bring together members of many communities to collaborate with the Congolese women and encourage their participation.

It is not just a Fashion Show but a representation of Art with Heart and the Freedom of Expression

for a better future to be enjoyed individually as well as collectively. In this event different community group participated that included women from Indian, Ethiopian, Congo, Ghana etc. The event was decorated in African dresses. The attended audience were the western suburbs from across Victoria were welcomed and warmly joined with Ho Mellissa Horne (MP).



## VOLUNTEERING



The centre relies on the work of volunteers to provide the services we offer. Hence, volunteering remains at the heart of Walker Close and we aim to continually provide opportunities for people to learn, grow and give back to the community by getting involved in volunteer positions at the centre. In 2021-22 the volunteers at Walker Close contributed an average of 125 hours per month of their time. The centre is highly appreciative of the time, effort and valuable skills offered by these volunteers.

We also thank Bilijana Joveska for managing the centre's reception office every Monday and Thursday. You have been a great help with receiving phone calls, answering various community enquiries and updating weekly group attendance rates for our programs and services.

Notably, our board members are also totally committed to the centre by devoting their time to represent the community needs and cooperatively support the staff and other volunteers. We are very thankful to all committee members.

There are a lot of opportunities to serve the community. So please, if you haven't already, pop in to visit us and see how you can get involved to help us achieve our goals for the Altona North and Brooklyn neighbourhood area, as well as the Hobsons Bay Community as a whole.

## OUR COMMUNITY DEVELOPMENT FOCUS

To support the council's social development plan, the centre provides a range of services and programs for people of all ages and backgrounds, applying **the eight dimensions of community wellness**. (ref.BU: Centre for Psychiatric Rehabilitation).



This includes health and wellbeing programs, community-based social activities, educational and recreational programs, information sessions and service referrals. In providing such services and programs, we seek to foster a welcoming and supportive environment to inform the council on how to respond to the needs of our community.

These needs are associated with ensuring equitable access of facilities and resources, sustainable community involvement, respect for diversity, establishment of partnerships with neighbouring service providers and meaningful collaboration through joint initiatives.

These needs are regularly assessed through data collected via surveys, interviews, and key community informants. We also utilise this data to assess the effectiveness of our existing programs and to inform necessary changes in areas of improvement as well as the development of new programs provided to the community, in line with the council's social planning priority areas.

Building community connection is vital and the centre recognise this by providing opportunities for people to actively participate in community activities through various activities. One of famously known and used by the community which became a referral program is fitness-based exercises. Sunday church group that features diverse community groups to support their emotional, spiritual, social wellness to remain connected with in the community to avoid loneliness further to create a sense of belonging with in the community.



## HEALTH AND WELLBEING PROGRAM

A program designed to improve the fitness and wellbeing of people over 50 with disability based at Walker Close Community Centre, Altona North

- Run by a qualified fitness instructor
- Cardio based work outs
- Designed to build maintain energy levels
- Core strengthening , balance and stability training with stretch and cool down
- A great opportunity to get out and about in the open air venue



This program is run by a qualified fitness instructor specifically designed to improve the fitness and wellbeing of people over 50's with disabilities.

The significant positive impact that this program has had on the participants has not gone unnoticed with many reporting that the program has created a sense of inclusion whereby they have been able to build friendships, increase mobility and improve overall wellbeing. This feedback has generated greater community interest in the possibility of running similar programs in the future.

We would like to extend our thanks to Melissa Moorfoot for her professional service to effectively run this program by creating great motivation and enthusiasm amongst the group. With the



increased number of participants and higher interest, the program is now running two days a week on Mondays and Wednesdays between 1:30pm to 2:30pm. Anyone interested is welcome to join.

This program has been running continuously for over several years and is now famously known amongst the local community. It is very pleasing to see it became a referral point for the Health and Wellbeing program.

## AUSPICE – SUPPORTING COMMUNITY

As part of our community development strategy, we work closely with diverse community group and individuals by providing support, sponsorship and guidance to secure funding for their community based projects and to effectively implement tailored with memorandum of understanding (MoU). In this reporting period we supported the following group.

ParKanDo Parkinson	<ul style="list-style-type: none"> <li>To increase the number of peer support groups by creating active opportunities for people impacted by Parkinson's Disease</li> </ul>
Community Tributary	<ul style="list-style-type: none"> <li>Digital storytelling, connecting communities from culturally and linguistically diverse groups to share and learn from each other's experiences</li> </ul>
Brooklyn Community group	<ul style="list-style-type: none"> <li>An open space to come together and support each other to get connected</li> </ul>
Brooklyn Art & Craft	<ul style="list-style-type: none"> <li>Learn more about the local community and get connected through Arts and Crafts workshops</li> </ul>
Women's Network group	<ul style="list-style-type: none"> <li>A space to build confidence, and learn new skills and knowledge on women's leadership</li> </ul>

**Many of our services and programs Altona North and Brooklyn community made up of over 55 CALD communities with equally diverse interests.**

### Programs & Activities

Walker Close Community Centre is a place where people get connected, find information and resources, come together in activities and events, and learn/share the diverse experience and cultures which create this strong community.

During this reporting period, there have been several structured and unstructured and casual programs and functions such as workshops, training, family gathering, social events and other celebrations run.



### Parenting group

This program helps new mum to come together and share their first parenting experience and to create an opportunity to socialise and establish friendship and connection.

## RECYCLING IN THE LOCAL COMMUNITY

Aims to enhance community understanding of environmental issues through promotion of recycling, freecycle, and Teracycle via flyer sent to local community with Walker Close Term program. We also produced a "A Hobsons Bay Community Recycling Guide" with help from Transition Hobsons Bay

- As part of a standing project, Walker Close has become a public collection point for Teracycle. Becoming a public location is a great way as we will be eligible to collect Teracycle Points for each item dropped off. Community can drop off used oral care cleaning products, Batteries, Phone apparatus, Light globes, Cords & small e-waste appliance X-Rays/DVDS/CD's Eyeglasses.
- This included new recycling bins and posters to help people to recycle



### Why Recycling?

To conserve energy, reduce air and water pollution, reduce greenhouse gases, and to conserve natural resources.



## COMMITTEE MEMBERS DECLARATION

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### Statements by Members of the Committee

**30 June 2022**

As stated in Note 1 to the financial statements, in the committee members' opinion, the Entity is not a reporting entity because there are no users dependent on general financial reports. This is a special purpose financial report that has been prepared to meet the Associations Incorporation Act 1981 requirements.

The Financial Report has been prepared in accordance with Accounting Standards and mandatory professional reporting requirements to the extent described in Note 1.

In the opinion of the Committee the financial report as set out on the next pages.

- (i) Presents a true and faire view of the financial position of Walker Close and Brooklyn Hall Asso. Inc. as at 30 June 2022 and its performance for the period on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the
- (ii) Australian Accounting Standards Board.
- (iii) At the date of this statement, there are reasonable grounds to believe that Walker Close and Brooklyn Hall Asso. Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Chairperson.....  
Rebecca Nikau

Treasurer.....  
Tumaru Tauri

Date: 3<sup>rd</sup> October 2022



**APPENDIX A - FINANCIAL STATEMENT**

<b>Walker Close and Brooklyn Hall Asso. Inc</b>		
<b>Profit &amp; Loss</b>		
<b>June</b>		
	<b>2022</b>	<b>2021</b>
<b>Income</b>	<b>\$</b>	<b>\$</b>
Gvt Funding support		
HBCC Operational funding support	53,000	51,806
DFFH - NHCP- Support	89,640	86,951
<b>Total funding support</b>	<b>142,640</b>	<b>138,757</b>
<b>Grant Projects income</b>		
Spring IntoLife celebration	-	1,000
Health and Wellbeing Revive	1,963	1,986
Connect community project	8,050	1,604
Granny Square Project	1,229	-
<b>Total project income</b>	<b>11,242</b>	<b>4,590</b>
<b>Internal self generated inc</b>		
Regular users - WC	7,592	8,777
Regular Users - BH	8,079	6,250
Casual users - WC	2,582	-
Casual users - BH	218	2,426
Auspice support service income	1,831	1,054
Training & courses	2,486	-
Other Community income	-	500
Reimbursement-Utilities	3,355	3,368
Miscellaneous income	-	30
<b>Total internal income</b>	<b>26,143</b>	<b>22,405</b>
<b>Total Income</b>	<b>180,025</b>	<b>165,752</b>
<b>Expenses</b>		
General Expenses		
Accounts audit fee	1,250	1,260
Advertising & Marketing	1,130	425
Association Membership fee	709	-
Licence and registration	140	-
Office equipment supplies	214	-
Bank Fees	78	11
Maintenance tools	46	-
Janitorial Services - WC	4,491	4,691
Janitorial Services BH	3,160	5,553
Kitchen amenities	326	106
Cleaning supplies	571	2,435
Booking Cancellation	240	436
Electricity Expenses WC	8,236	6,686
Electricity expense BH	2,059	1,777
Garbage Cleaning expenses	-	50
Volunteer travel expense	413	364
Donations and support fee	406	165



Exercise program tutor fees	2,904	1,785
Repair & maintance expenses	418	27
Printing & photo copy	1,027	813
Printer lease expense	2,292	2,292
Internet & webhosting	68	-
Computer services & fixtures	181	616
phone lanline and Internet exp	468	-
Connect community project expense	6,640	4,000
Utility - Water Expenses	49	355
Domain name reg/webhosting fee	1,346	1,576
MYOB Subscription expense	1,327	1,943
Stationery supplies	2,422	2,312
Office 365 subscription	-	117
West removal garbage cleaning	-	81
Auspice group projet expense	451	-
Telephone Expenses	6,710	4,138
Postage	13	87
Discounts Given	24	-
Miscellaneous. expenses	144	24
Gathering and group activities	31	474
Granny Square Project expense	1,229	-
Meeting amenities	417	186
Worshops, coference, meetings	718	-
Annual subscription fees	550	200
Salary and wages	90,092	90,044
Work Cover Insurance Premiums	743	693
Long Service leave entitlement	-	797
Annual Meeting Expenses	238	300
Workshop & group work expense	-	73
Superannuation contribution ex	8,840	8,696
<b>Total General Expenses</b>	<b>152,810</b>	<b>145,587</b>
Depreciation Expenses		
Depreciaton Expenses	998	1,185
<b>Total Expenses</b>	<b>153,809</b>	<b>146,773</b>
<b>Operating Profit</b>	<b>26,216</b>	<b>18,980</b>
Other Income		
Interest Income	31	83
Total Other Expenses	-	-
<b>Net Profit/(Loss)</b>	<b>26,247</b>	<b>19,063</b>



<b>Walker Close and Brooklyn Hall Asso. Inc</b>		
<b>Balance Sheet</b>		
<b>June</b>		
	<b>2022</b>	<b>2021</b>
<b>Assets</b>	<b>\$</b>	<b>\$</b>
Current Assets		
Bank Accounts		
Current account	262,189	220,142
Contingency account	101,715	101,684
Petty Cash/Cash on Hand	500	500
<b>Total Bank Accounts</b>	<b>364,404</b>	<b>322,326</b>
<b>Other current Assets</b>		
Trade Debtors	5,783	4,307
Pre-paid expenses	-	1,481
<b>Other current Assets</b>	<b>5,783</b>	<b>5,788</b>
<b>Total Current Assets</b>	<b>370,187</b>	<b>328,114</b>
Non-Current Assets		
Furniture and fixture		
Fixed Asset at cost	115,617	115,617
Acc.Dep.Fixed Assets	(108,693)	(107,695)
<b>Net Non-Current Assets</b>	<b>6,924</b>	<b>7,922</b>
<b>Total Assets</b>	<b>377,111</b>	<b>336,036</b>
<b>Liabilities</b>		
Current Liabilities		
GST Collected	216,135	198,331
GST Paid	(213,164)	197,886
<b>Total GST Liabilities</b>	<b>2,971</b>	<b>445</b>
<b>Payroll Liabilities</b>		
PAYG Withholding Payable	5,496	-
Superannuation payments	478	2,573
Entitlements LSL accrued	19,347	19,350
Accrued holiday leave	2,246	6,956
<b>Total Payroll Liabilities</b>	<b>27,567</b>	<b>28,878</b>
<b>Other Current Liabilities</b>		
Trade Creditors	3,988	5,374
Regular facility users bond deposit	6,673	7,183
Brooklyn Art & Craft Group	-	700
Brooklyn Community group Project	5,000	5,000
Accrual - Utilities power, wat	368	627
Accounts audit fee accruals	1,250	1,250
Prepaid Rent Accrual	-	358
Telephone bill accruals	376	-

Printer lease accrual	191	-
ParkanDo-Parkinsons peer support Project	6,589	4,655
Western Digital Story Telling CT Project	-	562
Granny Square project	8,771	-
Revive Exercise for elderly 50+	-	1,338
Volunteer grant	4,545	-
Sanitization equipment purchase	-	1,000
Active Neighbourhood for Older Australians (ANOA) Proj.	-	6,367
Women 2 Lean In2 Support Network Project	-	4,500
<b>Total Other Current Liabilities</b>	<b>37,750</b>	<b>38,914</b>
<b>Project grants</b>		
Fostering vibrant community project	-	3,200
Connect community project	-	15,800
Build Community in the West	2,000	-
<b>Total project grants</b>	<b>2,000</b>	<b>19,000</b>
<b>Total Liabilities</b>	<b>70,287</b>	<b>87,237</b>
<b>Net Assets</b>	<b>306,824</b>	<b>248,800</b>
<b>Equity</b>		
Retained Earnings	280,576	229,735
Current Year Surplus/Deficit	26,247	19,064
Historical Balancing	1	1
<b>Total Equity</b>	<b>306,824</b>	<b>248,800</b>

## Appendix B – Statements of significant accounting procedures

This financial report is special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act. 2012 (Vic). The Committee has determined that the Association is not a reporting entity. The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuation of non-current assets.

The following significant accounting policies, which

are consistent with the previous period unless otherwise stated, have been adopted in preparation of this financial report.

### a) Cash and cash Equivalents

Cash and cash equivalents included cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

### b) Income Tax

The Association is exempt from paying income tax by virtue of Section 50-45 of the income tax Assessment Act. 1997. Accordingly, tax effect accounting has not been adopted.

### c) Property, Plant and Equipment

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation. The depreciable amount of all property, plant and equipment is depreciated over the useful lives



of the assets of the association commencing from the time the asset is held ready for use.

Leasehold

Improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

**d) Employee Entitlements**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period- Employee benefits have been measured at the amounts expected to be paid when the liability is settled. Provision is made for the Association's liability for long service leave from commencement of employment.

**e) Provision**

specific projects and events is not brought to account as revenue in the current year but deferred as a liability in financial statement until spent for the purpose received.

**Capital Grants**

Grant income received relating to the purchase of capital items is shown as Unamortized Capital Grant and brought to account

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result, and that outflow can be

reliably measured. Provisions are measured at the best

estimate of the amounts required to settle the obligation at the end of the reporting period.

**f) Impairment of Assets**

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is an indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying amount. Any excess of the asset carrying value over its recoverable amount is recognised in the income and expenditure statement.

**g) Revenue**

Revenue is brought to account when received and to the extent that relate to the subsequent period it is disclosed as a liability.

**h) Grant Income**

Grant income received, other than for specific purpose, is brought to account over the period to which the grant relates.

**g) Deferred Income**

Unspent grant income received in relation to assets in proportion to the related depreciation charge.

over the expected life of the

**i) Interest Revenue**

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

**Donations**

Donation income is recognised when the entity obtains control over the funds which is generally at the time of receipt.

All revenue is stated net of the amount of good and services tax (GST).



APPENDIX C – INDEPENDENT AUDITORS REPORT

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**MICHAEL KIERNAN  
& ASSOCIATES**

ACCOUNTANT FCPA

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NEWPORT VIC 3015

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370 BLACKSHAW ROAD  
ALTONA NORTH  
ABN 82 957 136 008

9 November 2022

Walker Close and Brooklyn Hall Association Inc.  
180 Millers Road  
ALTONA NORTH VIC 3025

**Independent Audit Report To The Members Of  
Walker Close and Brooklyn Hall Association Inc.**

On the basis of information provided by the committee Walker Close and Brooklyn Hall Association Inc., I have audited the special purpose Income Statement, Balance Sheet and Statement of Cash Flows for the period ended 30 June 2022 as well as notes comprising a summary of significant accounting policies and other explanatory information, and the committee's report.

The specific purpose for which the special purpose financial report has been prepared is set out in the notes to the accounts. The extent to which Accounting Standards have or have not been adopted in the audit of the special purpose financial report is set out in the notes to the accounts.

**Committee's responsibility for the financial report**

The committee of the association is responsible for the preparation of the financial report, and has determined that the basis of preparation described in the notes, is appropriate to meet the requirements of the Associations Incorporation Reform Act 2012. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

**Auditor's responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.



I have conducted an independent audit of the financial reports in order to express an opinion on it to the members of the organisation. My audit has been conducted in accordance with professional reporting requirements (APS9) to provide reasonable assurance whether the financial reports are free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial reports, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial reports are presented fairly in accordance with professional reporting requirements and statutory requirements so as to present a view which is consistent with my understanding of the organisation's financial position, the results of its operations and its cash flows.

### **Audit Opinion**

In my opinion the financial report of the association has been prepared in accordance with the *Association Incorporation Reform Act 2012* including:

- a) giving a true and fair view of the entity's financial position as at 30 June 2022 and of its performance for the year ended on that date; and
- b) complying with Australian Accounting Standards as referred to in Note 1 to the financial statements.

The financial report has been prepared to assist Walker Close and Brooklyn Hall Association Inc. to meet the requirements of the *Associations Incorporation Reform Act 2012*. As a result the report may not be suitable for another purpose. To the extent permitted by law, I do not accept liability for any loss or damage which any person, other than the organisation, may suffer arising from any negligence on my part. No person other than the committee and members Walker Close and Brooklyn Hall Association Inc. should rely on the special purpose financial report. It is not prepared on the basis of providing investment or bank finance information. The special purpose financial report was prepared exclusively for the benefit of the committee and members of Walker Close and Brooklyn Hall Association Inc. and the purpose identified above. We do not accept responsibility to any other person for the contents of the special purpose financial report.

### **Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

### **Potential Impact of Subsequent Event COVID – 19 and other significant events:**

I have communicated with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I may identify during the audit. Potential Impact of Subsequent Event COVID - 19 : There may be a material change in the assets of the organisation related to events and conditions due to COVID - 19, subsequent to balance date. These events may cause a significant change in asset values of the



association and there may be a material change in income earning capacity of the organisation. These events may also have an impact on future income and continued viability of the organisation. However, the financial impact to the organisation or any decline in asset values, cannot be reasonably estimated. In extreme conditions the organisation may also cease to continue as a going concern.

### **Inherent limitations**

Due to the inherent limitations of an assurance engagement, together with the internal control structure it is possible that fraud, error, or non-compliance with the listed provisions may occur and not be detected. A reasonable assurance engagement for the year ended 30 June 2022 does not provide assurance on whether compliance with the listed provisions will continue in the future.

We draw attention to the effects of the corona virus pandemic. The pandemic poses significant risks to the super organisation for the current year and for future years. It is beyond the scope of the audit to account for those risks to the assets of the organisation. The auditor takes no responsibility for how the committee account for and plan for the effects of the virus upon the organisation's assets. The auditor urges the committee to take reasonable steps to mitigate the risks of the virus.

MICHAEL KIERNAN  
9 November 2022

Liability limited by a scheme approved under Professional Standards Legislation



